



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN MEETING MINUTES
March 6, 2017**

Present: Mayor Bill Feather, Mayor Pro Tem Mike Brinkley, Alderman Jim Costantino, Alderman Jim LaFevers, and Alderman Arin Wilhelm

Staff: Mr. Phil Conrad – Town Manager, Ms. Barbie Blackwell – Town Clerk/HR Officer, Mr. Scott Stewart – Deputy Clerk/Finance/HR Analyst, Mr. Jim Philyaw – Finance Officer, Mr. Dale Brown – Fire Chief, Mr. Mark Cook – Police Chief

Guests: Mr. Graham Corriher, Mr. Mark Wineka, Ms. Kassie Watts, Ms. Debra Horne – Rowan County Fire Marshall

Call to Order: Mayor Feather called the meeting to order at 7:00 pm.

Moment of Silence: Mayor Feather opened the meeting with a moment of silence.

Pledge of Allegiance: Zach Huddleston led the Pledge of Allegiance.

Approval of the Agenda:

ACTION: Mayor Pro Tem Brinkley made a motion to approve the agenda with an amendment moving consideration of Spirit Communications contract to April 3, 2017. Alderman LaFevers seconded the motion. The motion passed with all in favor.

Approval of the Consent Agenda:

ACTION: Mayor Pro Tem Brinkley made a motion to approve the consent agenda as presented. Alderman Wilhelm seconded the motion. The motion passed with all in favor.

Citizen Comments:

Mayor Feather opened the floor for citizen comments. There were no comments made.

Guests and Presentations:

There were no guest presentations

Town Manager's Update:

There was no update presented by the Town Manager.

Old Business

No old business was discussed per amendment moving discussion about Spirit Communications for telephone and internet system to the meeting scheduled for April 3, 2017.

Public Hearing:

Mayor Feather opened the Public Hearing on the permitted use table of the UDO regarding terminology for retail sales of alcoholic beverages. There were no citizens that wished to speak for or against potential changes. The public hearing was closed.

Public Hearing Action:

ACTION: Mayor Pro Tem Brinkley made a motion to add an item to the agenda under New Business to discuss the UDO change regarding alcohol sales. Alderman Costantino seconded the motion. The motion passed with all in favor.

Discussion:

Kassie Watts reviewed the potential change to the UDO permitted use table. This proposal would remove "Alcohol Packaged Sales" as a separate line item. Ms. Watts explained that alcohol sales were regulated by the state and alcohol sales were not ordinarily singled out by municipalities. The Board discussed this as a separate item listed within the permitted use table.

ACTION: Alderman Wilhelm made a motion to add the Central Business District to the current Alcohol Packaged Sales line item in the UDO Permitted Use Table. Mayor Pro Tem Brinkley seconded the motion. The motion passed with all in favor.

After further discussion, the Board of Aldermen requested staff to gather additional information regarding alcohol packaged sales.

ACTION: Alderman Wilhelm made a motion to rescind his previous motion adding the Central Business District to the current Alcohol Packaged Sales line item in the UDO Permitted Use Table. Mayor Pro Tem Brinkley seconded the motion.

ACTION: Mayor Pro Tem Brinkley made a motion to table discussion regarding the Central Business current Alcohol Packaged Sales line item in the UDO Permitted Use Table. Alderman LaFevers seconded the motion. The motion passed by a vote of 3 to 1 with Alderman Wilhelm in opposition.

New Business & Action Items:

- a. The Board of Aldermen discussed potential for a moratorium for building permits in the Central Business District. The purpose would be to allow time to evaluate any processes that may be needed in order to adhere to the Downtown Master Plan.

ACTION: Alderman LaFevers made a motion to schedule a public hearing for April 3, 2017 for further discussion of a potential 60-day moratorium on building permits in the Central Business District. Alderman Wilhelm seconded the motion.

There was further discussion related to a moratorium and the time frame necessary to evaluate ordinances and how they relate to the Downtown Master Plan.

ACTION: Alderman LaFevers made a motion to rescind his previous motion scheduling a public hearing to discuss a potential 60-day moratorium on building permits within the Central Business District. Alderman Wilhelm seconded the motion.

ACTION: Alderman LaFevers made a motion to establish at least a 61-day moratorium on building permits within the Central Business District with the Public Hearing date set as soon as possible. Mayor Pro Tem Brinkley seconded the motion. The motion passed with all in favor.

- b. The Board discussed a Resolution to endorse new projects for Cabarrus-Rowan Metropolitan Planning Organization Regional Priority List.

ACTION: Mayor Pro Tem Brinkley made a motion to adopt the Resolution as presented in the agenda. Alderman Wilhelm seconded the motion. The motion passed with all in favor.

- c. The Board discussed adoption of a new holiday schedule policy for the Personnel Manual.

ACTION: Alderman Wilhelm made a motion to approve the holiday schedule. Alderman LaFevers seconded the motion. The motion passed with all in favor.

Ms. Blackwell mentioned that the policy update addresses handling of holidays that fall on weekends, added Veteran's Day, and eliminated both the floating holiday and personal half day.

- d. The Board reviewed the revised job description for a Zoning/Events Coordinator. Ms. Blackwell explained that this is a part-time position that combines the Zoning Administrator position responsibilities and Events Coordination. Mayor Feather recommended adding a line fifteen "Any other tasks deemed necessary".

ACTION: Mayor Pro Tem Brinkley made a motion to approve the job description with the addition of line fifteen as described. Alderman Costantino seconded the motion. The motion passed with all in favor.

- e. The board discussed a Resolution to create a turn lane on Dunns Mountain Church Road. This additional lane is expected to help with traffic flow as traffic increases due to development of a proposed business park.

ACTION: Mayor Pro Tem Brinkley made a motion to approve the Resolution as described. Alderman LaFevers seconded the motion. The motion passed with all in favor.

- f. The Board reviewed a Resolution of Intent to amend the Town Charter, extending the term of Mayor to four years.

ACTION: Mayor Pro Tem Brinkley made a motion to approve the Resolution as described. Alderman Wilhelm seconded the motion. The motion passed with all in favor.

- g. The board reviewed a request from Police Department to place two items on GovDeals as surplus:
1. 2011 Ford Crown Victoria, white, VIN# 2FABP7BV6BX108204. This vehicle was removed from service due to rear axle failure.
 2. Setina Police Vehicle Cage that cannot be reused.

ACTION: Mayor Pro Tem Brinkley made a motion to approve the Resolution as described. Alderman LaFevers seconded the motion. The motion passed with all in favor.

Mayor's Notes:

- The Town is accepting applications from citizens to join a Street Light Committee to review policies related to lighting in subdivisions.
- Mayor Feather presented the calendar of events and announcements as a reminder.

Mayor's Action:

- a. A Resolution was presented that would appoint Rowan County as the Granite Quarry Fire Marshall. The Board discussed the potential time frame for this Resolution. Ms. Horne, Rowan County Fire Marshall, explained that it would be difficult to function as the Town Fire Marshall in a temporary capacity due to their budget planning needs. Chief Brown mentioned that the experience and resources of Rowan County will be good for the Town.

ACTION: Alderman Wilhelm made a motion to pass the Resolution as presented. Alderman LaFevers seconded the motion. The motion was passed with all in favor.

- b. Mayor Feather stated the adoption of a Public Health Week Proclamation to kickoff the Third Annual "Walk in the Park" event at Granite Lake.

- c. **Closed Session:**

A motion is needed as follows: To go into closed session pursuant to N.C. General Statute Section 143-318.11.A.5.6 personnel and property issues.

ACTION: Mayor Pro Tem Brinkley made a motion to go into closed session at 8:00 pm pursuant to N.C. General Statute Section 143-318.11.A.5.6 for personnel and property issues. Alderman Wilhelm seconded the motion. The motion passed with all in favor.

A motion is needed as follows: To come out of closed session pursuant to N.C. General Statute Section 143-318.11.A.5.6 personnel and property issues. The Board takes the following action (if any).

ACTION: Mayor Pro Tem Brinkley made a motion to come out of closed session at 8:46 pm pursuant to N.C. General Statute Section 143-318.11.A.5.6 and the Board took no action. Alderman Wilhelm seconded the motion. The motion passed with all in favor.

- d. Mayor Feather requested a public hearing for public comments on the future street adoption for the State Employees' Credit Union.

ACTION: Alderman Wilhelm made a motion to set the hearing for April 3, 2017 to hear public comments on the future street adoption for the State Employees' Credit Union. Mayor Pro Tem Brinkley seconded the motion. The motion passed with all in favor.

- e. Mayor Feather stated the need to set a Special Budget Planning Session.

ACTION: Mayor Pro Tem Brinkley made a motion to set the Special Budget Planning Session for April 10, 2017 at 4:00 PM. Alderman Wilhelm seconded the motion. The motion passed with all in favor.

- f. The Board discussed the need to set a Public Hearing to adopt an Ordinance to amend the Town Charter for changing the Mayoral term of office.

ACTION: Alderman Wilhelm made a motion to set a Public Hearing for April 20, 2017 at 5:00 PM to adopt an Ordinance to amend the Town Charter to change the Mayoral term of office. Alderman LaFevers seconded the motion. The motion passed with all in favor.

Alderman Wilhelm made a motion to adjourn the meeting at 8:49 pm. Mayor Pro Tem Brinkley seconded the motion. The motion passed with all in favor.

Respectfully Submitted,

Scott Stewart

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Deputy Clerk / Finance / HR Analyst